



Diploma in Finance Management & Tally



Course Contents(DFMT)

Duration : 12 months

01.

Module 1: Introduction to Finance Management

- A. Overview of Finance Management
- B. Types of Finance
- C. Time Value of Money

02.

Module 2: Financial Planning and Analysis

- A. Financial Planning
- B. Financial Statements and Ratios
- C. Budgeting and Forecasting

03.

Module 3: Accounting Fundamentals

- A. Introduction to Accounting
- B. Double Entry System
- C. Accounting for Assets, Liabilities, and Equity

04.

Module 4: Introduction to Tally

- A. Overview of Tally Software
- B. Tally Setup and Configuration
- C. Voucher Entry in Tally

05.

Module 5: Advanced Accounting with Tally

- A. Managing Accounts in Tally
- B. Inventory Management in Tally
- C. Taxation in Tally
- D. Generating Financial Statements in Tally



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06.

Module 6: Business and Financial Analysis

- A. Costing and Cost Control
- B. Capital Budgeting
- C. Financial Analysis

07.

Module 7: Financial Decision Making

- A. Working Capital Management
- B. Long-Term Financing Decisions
- C. Dividend Policy

08.

Module 8: Business Law and Ethics in Finance

- A. Business Laws
- B. Ethical Considerations in Finance

09.

Module 9: Industry Applications and Practical Sessions

- A. Case Studies in Finance Management
- B. Practical Sessions in Tally

10.

Module 10: Certification and Assessment

- A. Exams and Assignments
- B. Final Project Submission
- C. Certification